

Alabama Virtual Library

Meeting Minutes

Jan. 15, 2025

10:30 a.m.

The January 15, 2025, scheduled meeting of the Alabama Virtual Library Council was called to order at 10:30 a.m. by Council Chair, Susanne Estes.

**Council Members in Attendance (Quorum established)**

Shelia Limerick, ACHE	Kevin Pearcey, APLS
John-Bauer Graham, ACHE	Bill Paine, ASA
Susanne Estes, ALSDE	Sawyer Knowles, ASA
Alicia Johnson, ALSDE	Kerri Butler, ASA
Amy Smith, ACCS	
Alex Perry, APLS	
Amy Henderson, APLS	

**Guests in Attendance:**

Rob Latham (Q? GDIT); Matt Sponsler (APLS)?

**None**

- 1. Welcome:** Council Chair, Susanne Estes welcomed council members to the meeting.
- 2. Call to Order:** Council Chair, Susanne Estes called the meeting to order and confirmed a quorum was established by conducting a roll call of attendance.
- 3. Approval of Agenda as Presented:** Council Chair, Susanne Estes asked the Council to review the agenda for approval. The agenda was approved, motion made by John-Bauer Graham, seconded by Amy Smith, all approved on roll call vote.
- 3. Approval of Meeting Minutes:** Council Chair, Susanne Estes asked the Council to approve the minutes of the December 10, 2024, meeting as presented, noting the minutes were generated by WebEx AI due to the transition in office by Council members. The minutes were approved, motion made by Shelia Limerick, seconded by Alex Perry, all approved.
- 4. Financial Report:** Council Chair, Susanne Estes noted no bills were outstanding for payment.
- 5. Unfinished Business:** Rob Latham, of GDIT ?, provided the Council with a report on OCR compliance and said transitioning to the AVL to a Drupal 10 content management platform (from Drupal 7) would address several outstanding technological concerns, as well as findings in self-assessment. Latham said the self-assessment was directed by OCR to determine what needed to be changed for accessibility and to also create accessibility standards. Latham said the new version of the website would look similar to the current version, but with changes made (i.e., colors, etc.) to meet compliance requirements. Staff are currently in the final stages of testing, and he expects the revisions to go into effect by the end of the

month. Staff will notify when the Council when it is live. Latham said OCR was pleased with the timeliness of how ASA was addressing the compliance issue. When concluded, Latham said a full report will be made to Council regarding what ASA has done to meet OCR standards.

## **6. New Business**

**A. Bylaws:** Council Chair, Susanne Estes asked the Bylaws Committee to meet and review the bylaws for previously discussed issues prior to March meeting.

**B. AVL Council Meeting Dates:** Council Chair, Susanne Estes asked Council members to review the proposed dates for the 2025 meetings due to conflicts in the scheduled meetings. After review, the Council voted to adopt the proposed dates, motion made by Sawyer Knowles, seconded by Limerick, and approved by roll call vote with Graham abstaining.

**C. AVL Usage Statistics:** Council Chair, Susanne Estes discussed the usage statistics for the AVL, noting December will likely be lower, as expected.

## **7. Committee Reports**

**A. Nominating Committee:** Nominating Committee Chair, Amy Henderson reported current AVL Committees. She said due to new membership on the Council, an Excel spreadsheet would be emailed to the members so that they may nominate themselves for the open positions on each Committee based on their interests, knowledge, and areas of expertise. Council Chair, Susanne Estes, advised that individual Council members would likely need to serve on several committees. Henderson said some Committees are more active than others and meet only when required, but Committee-work is not time consuming.

**B. Database Review:** Council Chair, Susanne Estes noted that Storymaker was no longer available on the AVL, and noted Mometrix eLibrary was not a vendor the Council wished to pursue based on frequent calls to individual AVL Council members.

## **8. Announcement/Reminders**

B. Bill Paine reported that in reviewing the archive section of the AVL, usage reports were posted as far back as 2002, and announcements from 2019. He asked if the Council had a retention policy for archived usage statistics and announcements. Council Chair, Susanne Estes said she was not aware of any policy in the Bylaws, and it would need to be researched prior to the next meeting.

B. Amy Smith asked about the current vacancy on the Council from the ACCS, and said she has an individual to recommend. Council Chair, Susanne Estes said the recommendation can be forwarded to the Director of the ACCS.

## **9. Adjournment**

Meeting adjourned (time?), motion made by Knowles, seconded by Alicia Johnson, and all approved.