

**Meeting Minutes**  
**November 16, 2016**  
**10:30 a.m.**

**Meeting Called by:** Michelle Wilson, Council Chair (ALSDE)  
**Type of Meeting:** Transition  
**Secretary:** Becky Goodson (ASA) - Secretary

**Attendees:**

Michelle Wilson (ALSDE)	Bryce Thornton (APLS)
Gina Frady (ASA)	John-Bauer Graham (ACHE)
Becky Goodson (ASA)	Steven Yates (ALSDE)
Ron Leonard (NAAL)	Charlotte Ford (ACHE )
Melvin Davis (ACHE)	Kelyn Ralya (APLS)
Paul Blackmon (ACCS)	Rocky Milliman (ASA)
Michelle Wimbish (ACCS)	

**Agenda Topics**

- I. **Welcome and Introductions:** Michelle Wilson/Council Chair  
The meeting was called to order at 10:30 a.m. by Michelle Wilson. Michelle Wilson stated that she was glad to be a part of the Council and that everyone should find a way to serve not only at the meetings but in the interim. New appointment letters were received for the following: DeDe Coe (ALSDE) and Rocky Milliman (ASA)
  
- II. **Review of Minutes**  
Minutes of the September 21, 2016 meeting were reviewed. Steven Yates suggested the following correction under: Adjournment section, the next meeting says it will be at 10:00 a.m. but should say 10:30 a.m. Paul Blackmon suggested a change from (DCCS) to (ACCS) after Michelle Wimbish's name under attendees. Michelle Wimbish statement should be removed after RFP. A motion was made by Michelle Wimbish to accept the minutes as corrected, Paul Blackmon seconded the motion and the motion was carried.
  
- III. **Treasurer's Report**  
Budget update – Melvin Davis  
Melvin updated the vendor pricing, resulting in a savings for 2016-2017 fiscal year (ASA, Gale). Almost all AVL products have received level funding thanks to Ron Leonard. There was a slight increase in EBSCO pricing and SIRS Discoverer was not renewed. The Council went from a negative balance to a positive balance of approximately \$65,000. \$15,000 was allocated for future publicity items. Michelle Wilson thanked Ron Leonard for saving the Council \$34,000! Thanks to Melvin Davis & Ron Leonard for all of their hard work! Ron Leonard suggested that he would ask Pebble Go if they would consider extending the Council's contract by 3 months at level funding (3 months of cost instead of \$155,000 it would be \$125,000). This would allow us to renew in October instead of July giving us three months of free subscription and putting this contract payment cycle to become due at the same time as other contract cycles. In the past, the Council has worked to get all the

contract renewals on the same cycle. Melvin Davis suggested we spend the \$65,000 surplus sooner than later this fiscal year. Michelle Wimbish suggested that the money should be spent on website redesign.

Fiscal agent – DeDe Coe - Absent

#### **IV. Unfinished Business**

Report from subcommittee: ASA MOA for 2016-2017 (Michelle Wilson)

Michelle Wilson, Melvin Davis and John-Bauer Graham will set a meeting to talk to ASA in an effort to obtain more clarification on the contract and the increase in price. The Website Design Committee has specific questions for this purpose.

There will be four people on the committee for website design for the upcoming year:

1. John-Bauer Graham
2. Michelle Wimbish
3. Paul Blackmon
4. Melvin Davis

Need appointment letter for Tamara Dean's replacement (Michelle Wilson).

Agreement with ALLA to have free exhibitor spot in exchange for donated items or bags (Michelle Wilson). The Council would love to be involved by giving publicity items instead of renting an exhibitor spot. This suggestion was well received by ALLA.

*Process for vendors to request consideration (Gina Frady).* Vendors now have a page to request consideration for their product posted on the AVL website. Gina Frady reported that items could be added or subtracted. The first page is simply information, here is the process, here is what you have to do if you want something included, Fiscal year begins October 1<sup>st</sup> each year and when the deadline would be, such as January 1<sup>st</sup> and the details of the review process. Gina will put a link to this on the blue menu bar so that those interested may review request form. To validate you're human you have to validate the appropriate answer in order to proceed to the form. The submissions will be stored on a Google spreadsheet. References must be given. Ron Leonard asked if we asked them for their Company URL. It was noted to add a request for the description of the company to include a URL. It should be forwarded to Database Review Committee. If the Council wants more info then someone would contact them (the company) in order to acquire it. The Council agreed to all of the above updates.

#### **V. New Business**

Michelle Wilson discussed that the Council does not currently have the ability to meet virtually but would like to obtain the ability to do so. Michelle Wilson inquired to the Secretary of State's Office in an effort not to circumvent the Open Meetings Law. Ms. Wilson was given the recommendation to begin a legislative effort to ask our Senators to go back and change the original legislation. In our shared Google drive folder there is a sample letter with the related Code for this purpose. We need to specifically ask for language to allow some of our meetings to become virtual. We do have the capacity to have two representatives in person and the third can be virtual but would like to have the whole

meeting virtual. The letter is for Council members to use to contact your legislators. Paul Blackmon suggested we use APLS' legislative day to approach legislators for the Council to use as a tool.

The direct URL to our shared google drive is [www.tinyurl.com/avlsharedfolder](http://www.tinyurl.com/avlsharedfolder) that contains all AVL Council info in one static location.

Gina spoke to the request received by DeDe Coe for 500 physical AVL cards but AVL no longer issues cards. You can however print a card from the website if you so choose.

Michelle Wilson was emailed a concern per Nancy Pack that Minutes were missing for the years 1990 -2014 and she would like to track those down in order to archive. Please contact Nancy Pack if you know where any of those records are located.

The upcoming Alabama Bicentennial, Jay Lamar asked AVL to partner for the Alabama Bicentennial celebration. Does anyone have ideas or suggestions on how the AVL can partner with the Alabama Bicentennial? Ron Leonard suggested an online scavenger hunt through our encyclopedias and e-books. Michelle Wimbish suggested the Alabama Bicentennial send us some requests so we could get an idea what they are interested in.

## **VI. Committee Updates**

Budget	-	Melvin Davis (ACHE) -Chair DeDe Coe (ALSDE) Bryce Thornton (APLS) Ron Leonard (NAAL)
Training	-	Gina Frady (ASA)-Chair Michelle Wilson (ALSDE) Becky Goodson (ASA) Steven Yates (ALSDE)
Database Review	-	Steven Yates (ALSDE) -Chair Charlotte Ford (ACHE) Michelle Wimbish (ACCS) Bryce Thornton (APLS) Rocky Milliman (ASA)
Publicity	-	Michelle Wimbish (ACCS) -Chair DeDe Coe (ALSDE)
Nominating Committee	-	Paul Blackmon (ACCS) -Chair
Website Design	-	John-Bauer Graham (ACHE) -Chair Paul Blackmon (ACCS) Melvin Davis (ACHE)
Legislation	-	Michelle Wimbish (ACCS) -Chair

DeDe Coe (ALSDE)  
Ron Leonard (NAAL)

AVL Council needs copies of AVL Bylaws for our next meeting to ensure everyone has a copy.

**VII. Announcements**

**VIII. Next Meeting**

January 18, 2017

Adjournment

**IX. Adjourned at 11:47 a.m.**

Respectfully submitted by: Becky Goodson